

GUIDE TO GEMC3001



OPTION ONE Service Learning Trip

Announcement of Service Trips *usually in February*

- Once announced, you may register online for a College-organized service learning trip.

Service Learning Trip *summer*

- The final step before taking GEMC3001 is your service work. Be sure to keep a journal throughout the trip. This is part of the coursework for GEMC3001, and you will be asked to submit it for a grade during the course. The criteria can be found on the College website.

OPTION TWO Independent Service Project

Find Your Project

1-2 semesters before GEMC3001

1. Find your own service work. This may be an individual or group project.
2. Submit a project proposal to the GE team.
 - Be sure to submit a project proposal to gemc@cuhk.edu.hk by the announced deadline.
 - Internships cannot be considered service work.
 - You will need to coordinate with a supervisor and supply them with a Supervisor Evaluation Form. This form must be given to your supervisor before you submit a proposal to the GE team.

General Education Team Approval

- The GE team will email you once your project has been approved. **You must gain approval before beginning the service work.**

Service Engagement

semester/summer before GEMC3001

- The final step before taking GEMC3001 is your service work.
- Minimum service commitment: 40 hours
- **Be sure to keep a journal throughout your project.** This is part of the coursework for GEMC3001, and you will be asked to submit it for a grade during the course. More information can be found on the Forms and Guidelines page of the College website.

TAKE GEMC3001

Discuss the timing of your enrollment with the GE Team (gemc@cuhk.edu.hk).
You do not need to register yourself via CUSIS.

Once the GE Team has confirmed your eligibility, you will be automatically registered for the course.