

**Morningside College  
GEMC3001 Service Project Proposal**

➤ **Proposal must be approved before service begins** ◀

**Before submitting your proposal:**

1. Coordinate with the service organization to confirm a supervisor
2. Invite them to complete and return the Supervisor Confirmation Form
3. Supply them with the Supervisor Evaluation Form
4. Both forms should be returned via e-mail by the supervisor directly to the GE team at [gemc@cuhk.edu.hk](mailto:gemc@cuhk.edu.hk)

Service Organization

Supervisor (name, title, contact info)

Project title

Proposed start date

Proposed end date

Project fees

Amount requested from College<sup>1</sup>

**Project Abstract** (100 words maximum): Introduce the key elements of your proposed project. Highlight the problem addressed and intended beneficiaries.

**Background and Justification** (150 words): Provide a brief introduction to the current social and/or economic factors related to the geographic region and beneficiaries of your service project. Explain the need for your service work.

**Bibliography:** List five academic sources related to your intended area of service work that *you will reference in your reflective journal and/or your final essay*. Be sure to read each source carefully before including here.

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- 2
- 3
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**Declaration**

*I affirm that the information I have provided is true and correct to the best of my knowledge. If the above information is found false/incomplete, Morningside College reserves the right to withdraw any concessions granted.*

*I agree that in consideration of Morningside College's sponsoring this activity and allowing my participation, I (including my parents, guardians, and legal representatives) will release, indemnify, and hold harmless Morningside College, and its Overseers, officers, and staff from liability for any and all claims, demands, rights or causes of actions, present or future, resulting from or arising out of any activity or travel conducted by or under the auspices of the Morningside College General Education Programme.*

Name

USID

Signature

Date

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<sup>1</sup> Each Morningside student enrolled in GEMC3001 is eligible to apply for a grant to cover 50% of the cost of the project up to a maximum of HK\$3500. Funds are provided on a reimbursement basis.